

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
May 9, 2016

Present: Selectman MacIsaac, Selectman Moore, Selectman Sterling, Town Manager Caron, Administrative Assistant Zola

A. Call to Order: 6:00pm at Park Theatre Offices

6:25pm adjourned

6:32 pm Call to Order at Jaffrey Town Office

Non-Public – None

B. Public Hearing – None

C. Approval of Meeting Minutes

On a motion by Moore, seconded by Sterling, Public Minutes of 04/25/16 were approved (3-0)

D. Appointments-

6:00pm Park Theatre Presentation- The Board called tonight's meeting to order at the Park Theater offices on River Street at 6:00pm. Presented a video about the new construction plans, showing the designs for the interior and exterior of the building. Maps of satellite parking areas were also shared. There was discussion of the benefits to the surrounding business and commerce in the area. He hi-lighted community programs they will be offering to the adult and youth in the area. There are still permitting issues and plan approvals pending, but they are hoping to be on track with June/early summer construction start date and a 2017 grand opening. Dave Caron suggested weekly meeting with town officials to keep on track and on schedule.

6:30pm Deb Sumner- Ms. Sumner present the Board with documents about election fraud. She would like the Board to recommend hand counting at November's election to prevent machine counting errors. The Board explained that the voting machine used by Jaffrey is accurate, proven by doing a past hand count to verify machine results. She would like to have a petition presented to the Board requesting a hand count and was informed she will need at least 25 signatures on that petition and that can be presented at the next Town Meeting. Selectman Sterling asked Ms. Sumner to provide documentation of the fraud cases she referred to at tonight's meeting, she will email him the requested articles.

6:45pm Dave Chamberlain – Forest Park Estates Renumbering Project- There are currently approximately 118 home in Forest Park that are inadequately mapped for 9-1-1 services. The Forest Park board members have approved the re-numbering and re-naming of certain streets within the park for clarity for emergency calls. Steven Turelli, a local Eagle Scout, has offered his services to map the park, re-number homes and make & display 2 maps at the park entrances displaying the new house numbers and locations. Stephen will be doing fundraising activities to fund the signs and new house numbers will be bought in bulk to reduce costs. There will be a reflective house number placed on each house. In the case of changed numbers or road names, the mailing addresses will remain the same, only the physical addresses will be changed. The Board approved this plan to go forward (3-0).

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E. Consent Agenda

1. Payroll and Vendor Manifests
2. Cemetery Committee Appointment:
 - a) Richard Boutwell, Member (Appointment to 2019)
3. EDC Appointments
 - a) Dominique Cassie, Member (Appointment to 2019)
 - b) Peter Chamberlain, Member (Appointment to 2017)
4. Meetinghouse Requests
 - a) #16-01- Amos Fortune Forum-July 8,15,22,29 Aug. 5,12,19,26 6pm to 9:30pm
 - b) #16-10 – Earth Dancer School of Dance- June 17th 7pm to 8pm
5. Yield Tax Levy
 - a) Monadnock Christian Conf. Ctr. – M230/L5 & M219/L10- \$ 2048.38
6. Notice of Intent to Cut Wood or Timber
 - a) #16-233-07-T Bert Lang – Map 203/Lot 10 Mountain Road
7. Cemetery Deeds
 - a) Nancy Stone – Jaffrey, NH – \$350.00
 - b) Charles & Sylvia Hamilton – Jaffrey, NH - \$350.00
8. Special Event 90 day application deadline waiver – Jaffrey Civic Center
9. Annual Road Closure Request Contocook Beach: Jaffrey Recreation
10. Forest Fire Report/Bill Signatures

On a motion by Moore, seconded by Sterling, Consent agenda was approved (3-0)

F. Select Board's Business

Selectmen's Reports

MacIsaac:

1. Teen Volunteer of the Year: recommended criteria for recipient:
 - Teen resident of Jaffrey
 - Their contributions to the Town of Jaffrey
 - Ledger ad for accepting nominations
 - Notice to chairs of various committee chairs
 - BOS chooses the winner
 - Recognition at Annual Volunteer Dinner in March

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2. Special Events Permit Discussion: There was some discussion about the policy at the EDC meeting and the certain events were discussed.

The BOS discussed the following:

- Weddings on private property with over 100 guests would need a permit (Of note, tents used for 50 or more need to be checked for safety by the Fire Department)
- If an event is at a venue approved for such events, it wouldn't need a permit Examples would be the Meetinghouse, Monadnock Inn, and Shattuck Golf Club
- Chamber events that are not 100 people at the same time/same place wouldn't be considered (i.e. garden tours, yard sale, poker tour)
- There is no permit fee
- Penalties for not having a permit: 1 person involved would make it a misdemeanor; a corporation offence would be a felony and would require police enforcement.

Moore: The Meetinghouse had a sash and window re-glazed/repared. The staging has been set up to repair the water leak, no new leaks have been noted. He will speaking to the Recycling Committee regarding a roof overhang addition to the Transfer Station when roof is replaced, much like the one Peterborough has. There was an issue with touring the Winchendon transfer station. The staff would have liked a call ahead of time and approval of their supervisor prior to giving the Jaffrey Recycling Committee a tour.

Sterling: No updates.

Town Manager's Report

G. New Business

- Jaffrey VFW: Request for Outdoor Seating: The Board has no issue with the information submitted and supported the plan. On a motion by Moore, seconded by Sterling, request was accepted.
- Review submission dates for Annual Belletete's Scholarship: Upon review of the dates of previous year's scholarship deadlines, the Board decided to move up the dates of the application, so students would receive their money before the school year began. There will be follow up with the Trustees of the Trust Fund, who distribute the scholarship money.
- Resolution # 2016-18: RSA31:95-e Acceptance of Recreation Donations
On a motion by Moore, seconded by Sterling to accept resolution #2016-18 (3-0)
- Debt Refinancing: The Board recommended that the Town Manager proceed with further investigation of debt refinancing options.

H. Other Business

I. Non-public Session

J. Adjournment

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ADJOURNMENT

Meeting adjourned at 8:30pm on a motion by Sterling, seconded by Moore (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Donald MacIsaac
Chairman